**Template for Major Modifications to an Existing Graduate Program**

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| **Name**: | **Date:** |
| **Program Name and Degree**: | **Academic Unit, Faculty**: |
| **Course Name and number: *if applicable*** | |
| **Effective:**  The timeline for introducing the modification | |

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| **A brief description of the proposed modification.** Indicate the changes to be made (e.g. course description, deletion of a course, etc.): |

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| **A brief description of the rationale for the modification** (e.g., explain how the program will be improved and/or how students will benefit from the proposed modification) |

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| A description of the current state of the program (in terms of the aspect under consideration); and a comparison to what the program will look like after the modification, highlighting the change  Present the changes in two columns: on the left, the current text and, on the right, the proposed change(s). | |
| **Current program** | **Proposed Change(s)** |
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| How will the changes be evaluated? |  |
| Please indicate if the Learning Outcomes are changed and if so, how? |  |
| Current students: An explanation of how current student will be affected by the modification and a plan for ensuring current students are not negatively affected by the change. |  |
| A description of how the modification may affect any other programs and students in other programs (e.g., how the modification may affect students in a collaborative or a joint program) |  |
| Evidence that all appropriate consultation has taken place Have the appropriate internal approvals (e.g. departmental / faculty, any affected programs) or reviews been obtained? (explain) |  |